



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
Room 372, Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montano

VICE CHAIRPERSON
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio
Mr. Vito Cannella
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
REGULAR MEETING
APRIL 12, 2006

CALL TO ORDER

Chair Montano called the meeting to order at 10:09 a.m.

OPENING CEREMONIES

Chair Montano led the pledge of allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montano
Vice Chair Helen H. Stathatos
Vito Cannella
John A. Hammargren
Carl E. Moore

Excused Absence

Frank S. Bacio

Others Present

Khanh Nguyen, Deputy Executive Officer
Sandra Barbee, Chief, Commission Services Division
Jim Corbett, Assistant Chief, Commission Services Division
Audra Galang, Commission Services Division

CHAIR'S REPORT

Chair Montano reported that this meeting will adjourn in memory of Chief Probation Officer Paul Higa and Mr. Darren Russell. She requested staff to prepare an adjournment scroll for Mr. Higa from the Commission as he had been a friend and advocate.

On motion of Hammargren, seconded by Commission Cannella, and unanimously carried, the Commission approved a contribution of \$250 from the Commission's Charitable Fund payable to The Paul Higa Scholarship Fund.

Chair Montano reported that new commissioner Sgt. Rita Hall will be on board in May 2006 and Mr. Corbett confirmed that her paperwork was filed with the Second District.

APPROVAL OF MINUTES OF APRIL 5, 2006 MEETING

On motion of Commissioner Hammargren, seconded by Commissioner Canella and unanimously carried, the Commission approved the minutes of April 5, 2006 with revisions, as follows:

Camp Roth

Vice Chair Stathatos and Commissioner Cannella visited this old fire camp on March 30th, ~~and found that~~ It has a nurse on-site 40 hours a week. It has **needs** new staff housing ~~and a new kitchen. It was given a rating of Excellent.~~ Areas of concern: are the bathroom needs to be repaired or replaced; better screening is needed to select on ~~children~~ **youths** appropriate for the fire training program. ~~and, t-~~ The facility requires a full-time maintenance person, **which has been requested.**

Commissioner Moore asked for clarification on Commissioners' involvement in personnel matters. Following discussion, the matter will be referred to County Counsel for advisement.

CHAIR'S REPORT

Chair Montano suggested the Commission request the Board of Supervisors provide funds to pay the cost of a driver and vehicle ~~four~~ **six** times a year so they can conduct camp inspections in the Calabasas, Palmdale and Lancaster areas.

TREASURER'S REPORT

In the absence of Commissioner Bacio, no financial report was done.

STAFF REPORT

Mr. Jim Corbett, Assistant Chief of Commission Services, reported County Counsel responded to his inquiry on the confidentiality of SBC minutes; they are public records except for the names of minors which are protected.

Ms. Jennifer Lehman, County Counsel for the SBC, requested a Closed Session during the May 3, 2006 SBC meeting.

CORRESPONDENCE

Chair Montano received an invitation from Mrs. Maxine Russell on her son Darren Russell's funeral anniversary on April 16, 2006 at 10:00 a.m. She also received letters from *Friends from La Casa* asking for a donation and a report from Ms. Carla Carr of Auditor-Controller.

FACILITY/GROUP INSPECTION REPORTS

Pinnacle Foundation, Inc. - 84 #3

Chair Montano and Commissioner Hammargren visited this well-run facility on April 10th. Area of concern: **shelves need to be scrubbed, cleaned and relined with contact paper.**

Harbor City Children's Foundation – 82 #2

Orange County Children's Foundation

Chair Montano and Commissioner Hammargren visited this nicely run facility on April 11th. Area of concern: **crawl space gate needs replacement.**

Rites of Passage – 93 #1

Commissioner Moore inspected this facility on April 11th. Area of concern: the children are receiving their weekly allowance based on the old rate.

Shamrock Cottage – 65 #1

Vice Chair Stathatos and Commissioner Cannella visited this well-kept facility on April 6th, and found everything in good order

Camp Glen Rocky

Vice Chair Stathatos and Commissioner Cannella visited this camp on April 11th. Areas of concern: **shortage of bread and milk; some expired foods from the Food Bank were found; staff say they need industrial-size dryers and washers; and improve lighting on the grounds.**

NEW BUSINESS/ANNOUNCEMENTS

Chair Montano assigned the inspection duties to Commissioners for the following week.

(Commissioner Hammargren left the meeting.)

PUBLIC COMMENT

Mr. Tut Hayes reported that there are weeds in the visiting area of the County Jail, Twin Towers. He suggested the Commission visit this area and include the removal of the weeds and other vegetation in their report.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

There were none.

ADJOURNMENT

There being no further business, Chair Montano adjourned the meeting at 11:15 a.m. in the memory of the late Chief Probation Officer Paul Higa and the one year anniversary of Mr. Darren Russell's death.

Respectfully submitted,

Jim Corbett

Assistant Chief, Commission Services Division